



Employment Application

Applicant's Statement

It is very important that you read and understand this section before you sign it. If you have any questions, please ask. By signing, we will assume that you fully understand and agree.

I certify the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the reference and employers listed to give any and all information concerning previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information. I also authorize Browning Communications to investigate my driving record, background, credit history, and educational records. I understand that if hired, I am subject to a 90-day evaluation period. Work schedules may vary and can be unpredictable. I may be required to work different shift, weekends, or overtime. I will be required to comply with the policies and protocols set forth in the Browning Communications handbook.

I understand that Browning Communications maintains a drug-free workplace and if hired, I will be required to submit to a drug/alcohol test.

I understand and agree that no representative of Browning Communications has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Signature

Date

Name: _____
Last First Middle

Address: _____
Number Street City State Zip

Phone: (_____) _____ Work or other phone: (_____) _____

Social Security No.: _____

Position you are applying for: _____

What shift(s) are you available for? _____ 1st _____ 2nd _____ 3rd _____ Any

What days / nights are you available? _____ Mon. _____ Tue. _____ Wed. _____ Thurs. _____ Fri. _____ Sat. _____ Sun.

What salary do you require? _____

Have you ever been terminated from a job for which you are entitled to collect unemployment? _____ Yes _____ No

If yes, when? _____

Have you previously applied at this company? _____ Yes _____ No If yes, when? _____

List name, position and relationship of any relative employed with Browning Communications:

If you are applying for a position that requires you to drive on company business, you must be able to provide a valid Driver's License Number:

Driver's License No.: _____ State Issued: _____

If less than five years at current address, how long? _____

Previous address: _____

Are you legally authorized to work in the United States? _____ Yes _____ No (You must show proof)

Are you at least 18 years old? _____ Yes _____ No If no, how old are you? _____

Have you ever been bonded? _____ Yes _____ No If yes, when? _____

Have you ever been convicted of any crime? _____ Yes _____ No If yes, explain _____

EDUCATION				
School Level	Name & Address	No. of Years Attended	Did You Graduate?	Course or Major Subjects
High School				
College				
Trade, Business or Correspondence School				

Military Service (United States Armed Forces Only)

Branch of Service: _____ Discharge Date/Rank: _____

Employment History

1) Company: _____ From: _____ To: _____

Address: _____ Phone: _____

Supervisor: _____ Position: _____

Salary: _____ Reason for Leaving: _____

2) Company: _____ From: _____ To: _____

Address: _____ Phone: _____

Supervisor: _____ Position: _____

Salary: _____ Reason for Leaving: _____

3) Company: _____ From: _____ To: _____

Address: _____ Phone: _____

Supervisor: _____ Position: _____

Salary: _____ Reason for Leaving: _____

4) Company: _____ From: _____ To: _____

Address: _____ Phone: _____

Supervisor: _____ Position: _____

Salary: _____ Reason for Leaving: _____

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